





Migration paths to OpenOffice

Lars Piepho



Agenda

- Migration
 - *Analysis*
 - *Implementation*
 - *Training*
 - *Support*
 - phpGroupWare & OpenOffice.org
 - Q & A
- 



Migration / Analysis

- When is a migration reasonable?
 - *Is there a major version change?*
 - *Are new licenses required?*
- Which OS is/are in use?
 - *Are you running Windows, Linux,... or several OS's?*
- Which programs are in use?
 - *Are you only using i.e. Word and Excel?*
- Which languages are needed?
 - *Do you need English, French, German,... software?*



Migration / Analysis

- What kind of documents exist?
 - *and how many of them?*
- Are documents and templates distributed from a central Server?
- Are macros in use?
 - *Do they have to be migrated?*



Migration / Implementation

- Implementing in single departments or small groups
 - *restricts problems to a smaller amount of users*
- Full install vs. network install
 - *Does every Workstation require an installation?*
- Always use current release
- Setup spellchecking and wordbooks



Migration / Implementation

- Convert documents
 - *Convert existing documents and templates*
 - *Make sure macros are converted or re-programmed*
- Parallel use of “old” office suite and OOo
 - *In the beginning it is useful to have some copies left*
- Problems during implementation
 - ...



Migration / Training

- User / administrator training
 - *Employees need to know how they can work*
- Training by external trainer
 - *In most cases an external person draws more attention*
 - *small group of trainees increases attention*
- Training approx. 1 week after implementation
 - *Employees can already evaluate the software and ask specific questions during lessons*



Migration / Support

- Support by newsgroups / boards
 - *Good knowledge of people who use and administrate OOo every day*
 - *www.ofoforum.org, several newsgroups*
- Support by external service providers
 - *first- or second-level-support*
 - *user- and administrator-training*
 - *distribution of updates*
 - *macro programming*
 - *services offered by probusiness*



phpGroupWare & OOo

- generating OOo Document
 - *Document as Template*
 - *php code unzips document and loads XML file*
 - *XML is duplicated and data gets parsed into XML*
 - *Contents is written back into XML file and zipped*
 - *OOo-file is offered for download*
- No OOo Install required on Server
- www.phpgroupware.org
- pclzip: www.phpconcept.net
- phpOpenOffice:
www.pinasoft.de/projects/phpOpenOffice/

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PROJECTS: LIST JOBS

Views* ▾ Statistics ▾ Preferences ▾ Administration ▾

Projects | Jobs | Work hours | Time Tracker | Budget

Statistics













Main project: OOo Migration

Project ID: 123456 Project URL:
Coordinator: admini Strator Customer: Christian Böttger

Files: [generate activity report*](#)

showing 4

OOo Migration [123456] ▾ Active ▾ show all ▾ Search

	Title	Priority	Project ID	Job manager	Customer	Date Due
  	. Analysis	1	123456	admini Strator	Christian Böttger	2004/09/30
  	. Implementation	1	123456	admini Strator	Christian Böttger	2004/09/30
  	. Support	1	123456	admini Strator	Christian Böttger	2004/09/30
  	. Training	1	123456	admini Strator	Christian Böttger	2004/09/30

Folders

- Home
- Admin
- E-Mail
- Calendar
- Addressbook
- Manual

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PROJECTS: GENERATE ACTIVITY REPORT*

Views* ▾ Statistics ▾ Preferences ▾ Administration ▾

Projects | Jobs | Work hours | Time Tracker | Budget

Statistics

please choose the period:* 2004/09/01 - 2004/09/30

Send Cancel

?	September, 2004							x
<<	<	Today			>	>>		
wk	Mon	Tue	Wed	Thu	Fri	Sat	Sun	
36			1	2	3	4	5	
37	6	7	8	9	10	11	12	
38	13	14	15	16	17	18	19	
39	20	21	22	23	24	25	26	
40	27	28	29	30				

DD, MM & Y

Home

Admin

E-Mail

Calendar

phpGroupWare & OOo

Tätigkeitsbericht

Kunde → : probusiness-AG

Auftrag → : 123456

Ansprechp. → : Christian Böttger

Kunden-Nr. → : 4

Strasse → : Expo-Plaza 1

Berater → : admini-Strator

PLZ/Ort → : 30539-Hannover

Referenz-Nr.:

Pos	Datum	Uhrzeit		Abrechnungsvermerke				
		von	bis	Dauer	Zuschläge gem. AGB	Std.- oder Tagessatz	Fahrzeit	km. (ges.)
1	09.09.2004	08:00	15:00	6:00	[·] 50% · [·] 100%		00:00	0,00
2	10.09.2004	09:30	14:30	5:00	[·] 50% · [·] 100%		00:00	0,00
3	17.09.2004	08:00	12:00	4:00	[·] 50% · [·] 100%		00:00	0,00
4	21.09.2004	08:00	16:00	5:00	[·] 50% · [·] 100%		00:00	0,00
5	29.09.2004	10:00	12:00	2:00	[·] 50% · [·] 100%		00:00	0,00
6	22.09.2004	08:00	13:00	4:00	[·] 50% · [·] 100%		00:00	0,00

Summe: 26:00

Summe: 00:00 0,00



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