

# Localized Shortcuts

## OpenOffice.org 2.0

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### Abstract

Some localized versions of OpenOffice.org change the keyboard shortcuts for some menu commands. This document lists all changes for German, Spanish, French and Italian versions. Swedish and Brazilian Portuguese are also listed, although the shortcuts are the same as in the English version.

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**Document Change History**

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<b>1.0</b>	6.3: added UNO Commands to slot IDs – according to [Command tables for OpenOffice.org 1.1 beta]	MMP	01/20/05
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## Glossary

Term	Description
shortcut	short term for keyboard shortcut, e.g. Ctrl+A is a shortcut to choose the menu command Select All. Shortcuts are also known as accelerator key. (Note, shortcuts should not be mixed up with mnemonics.)
TLIS	Sun Translation and Language Information Services

## 1 Motivation

By redefining the shortcut keys for German, Spanish, French, and Italian versions of OOo we take the opportunity to correct some glitches in the assignment of shortcuts.

## 2 User Scenarios

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Frank is used to the German version of MS Office. Now his company has decided to migrate to OOo. The first time he tries to assign bold to a selected piece of text he suspiciously presses Ctrl-Shift-F, the shortcut of MS Office. To his surprise the text turns into bold, although this is not a MS product.

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## 3 Goals

- leverage habitual knowledge of MS users on shortcuts for localized versions of OOo
- consistency with MS shortcuts when possible and feasible
- consistency across OOo's modules per language

## 4 Requirements and Dependencies

### 4.1 Requirements

<State the requirement(s) of this feature here.>

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### 4.2 Technical Dependencies

<Are there any technical dependencies for this feature? Does the implementation of this feature create any technical dependencies to other program parts? Or very important any issues for automated GUI Testing?>

## 5 Competitive Analysis

### 30 5.1 StarOffice 7

The first table lists all menu labels of the menu commands in question for the languages English, German, Spanish, French, and Italian:

English	German	Spanish	French	Italian
Find & Replace	Suchen & Ersetzen	Buscar y reemplazar	Rechercher & Remplacer	Cerca & sostituisce (Word: Trova)
(Repeat Search)				
Bold	Fett	Negrita	Gras	Grassetto
Italic	Kursiv	Cursiva	Italique	Corsivo
Underline	Unterstreichen	Subrayado	Soulignage	Sottolineato
(Double Underline)				
Superscript	Hochstellen	Superíndice	Exposant	Apice
Subscript	Tiefstellen	Subíndice	Indice	Pedice
Left	Links	Izquierda	À gauche	Sinistra
Right	Rechts	Derecha	À droite	Destra
Centered	Zentriert	Centrado	Centré	Centrato
Justified	Blocksatz	Justificado	Justifié	Giustificato
(Selection List)				
New		Nuevo		
Open		Abrir		
Save		Guardar		

The following tables list all shortcuts that are different from the English version of OOO. Swedish and Brazilian Portuguese have no localized shortcuts at all.

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#### Legend

- For the following tables
  - the Control modifier is always used and therefore never mentioned, e.g. "B" means Control-B;
  - a lower case 's' indicates the Shift modifier. e.g. "sF" means Control-Shift-F.
  - a lower case 'a' indicates the Alt modifier. e.g. "saC" means Control-Alt-Shift-C

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#### Global

Command	en	de	es	fr	it	sv	pt-BR
Find & Replace	F	G	F	F	B	F	F

Ctrl-G for Find & Replace in the German version is just the assignment of a free shortcut after Ctrl-F was taken for Bold (Fett).

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**Writer**

	<b>Command</b>	<b>en</b>	<b>de</b>	<b>es</b>	<b>fr</b>	<b>it</b>	<b>sv</b>	<b>pt-BR</b>
	Repeat Search	sF	sG	sF	sF	sB	sF	sF
	Bold	B	F	N	G	G	B	B
	Italic	I	K	I	I	I	I	I
50	Double Underline	D	D	B	D	D	D	D
	Superscript	sP	H	sP	sP	none	sP	sP
	Subscript	sB	T	sB	sB	sP	sB	sB
	Align Left	L	L	none	sG	T	L	L
55	Align Right	R	R	D	none	R	R	R
	Align Centered	E	E	E	sC	E	E	E
	Align Justified	J	B	J	J	F	J	J

Ctrl-N for Bold (Negrita) in the Spanish version is not a good shortcut because it steals the key from the New Document command.

**Calc**

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	<b>Command</b>	<b>en</b>	<b>de</b>	<b>es</b>	<b>fr</b>	<b>it</b>	<b>sv</b>	<b>pt-BR</b>
	Repeat Search	sF	sG	sF	sF	none	sF	sF
	Bold	B	F	N	G	G	B	B
	Italic	I	K	none	I	I	I	I
65	Superscript	sP	H	sP	sP	none	sP	sP
	Subscript	sB	T	sB	sB	sB	sB	sB
	Align Left	L	L	I	L	L	L	L
	Align Right	R	R	R	sD	R	R	R
	Align Centered	E	E	E	sC	E	E	E
	Align Justified	J	B	J	J	F	J	J
70	Selection List	D	D	none	D	D	D	D

**Impress and Draw**

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	<b>Command</b>	<b>en</b>	<b>de</b>	<b>es</b>	<b>fr</b>	<b>it</b>	<b>sv</b>	<b>pt-BR</b>
	Bold	B	F	N	G	G	B	B
	Italic	I	K	I	I	I	I	I
75	Superscript	sP	H	sP	sP	sP	sP	sP
	Subscript	sB	T	sB	sB	sB	sB	sB
	Align Left	L	L	none	none	T	L	L
	Align Right	R	R	D	sD	R	R	R
	Align Centered	E	E	E	sC	E	E	E
80	Align Justified	J	B	J	J	F	J	J

## 5.2 MS Office 2003

### Word

	<b>Command</b>	<b>en</b>	<b>de</b>	<b>es</b>	<b>fr</b>	<b>it</b>
85	New	N		U		
	Open	O		A		
	Save	S		G		
	Print	P		P		
	Exit	Q				
90	Cut	X		X		
	Copy	C		C		
	Paste	V		V		
	Select All	A		E		
	Search	F	<span style="background-color: yellow;">F</span>	B	F	sT
95	Repeat Search	sF4	<span style="background-color: yellow;">cPgDn</span>	sF4	sF4	sF4
		aY			aY	aY
100	Bold	B	<span style="background-color: yellow;">sF</span>	N	G	G
		sB		sN	sB	sB
	Italic	I	<span style="background-color: yellow;">sK</span>	K	I	I
		sI		sK	sI	sI
	Underline	U		S	U	<span style="color: red;">s</span>
105		sU	<span style="background-color: yellow;">sU</span>	sS	sU	sU
	Double Underline	none	<span style="background-color: yellow;">sD</span>	sD	saU	sD
	Superscript	+	<span style="background-color: yellow;">+</span>	+	+	+
	Subscript	=	none	=	=	=
	Align Left	L	L	Q	sG	T
	Align Right	R	R	D	sD	R
	Align Centered	E	E	T	E	A
	Align Justified	J	<span style="background-color: green;">B</span>	J	J	F

## 6 Detailed Specification

### 110 6.1 Language-Specific Factory Settings

Some localized versions of OOo ship with a set of keyboard shortcuts other than the English version. This chapter defines the shortcuts for German, Spanish and French versions. The Italian version no longer has localized shortcuts.

### 115 6.2 Multi-Language Installation

Each language in a multi-language installation of OOo keeps its set of keyboard shortcuts separate from the other languages. Changing a shortcut while the UI is displayed in one language does not change the shortcuts for the UI once it is changed to another language.

### 120 6.3 List of Commands and UNO Commands (slot IDs)

The mappings listed here are used in the following section 6.4.

#### 125 Global

<b>Command</b>	<b>UNO Command (slot ID)</b>
New	NewDoc (5500)
Open	Open (5501)
Save	Save (5505)
Select All	SelecAll (5723)
Find & Replace	SearchDialog (5961)
Bold	Bold (10009)
Italic	Italic (10008)
Underline	Underline (10014)
Align Left	LeftPara (10028)
Align Right	RightPara (10029)
Align Centered	CenterPara (10030)
Align Justified	JustifyPara (10031)
Superscript	SuperScript (10294)
Subscript	SubScript (10295)

#### 130 Writer

<b>Command</b>	<b>UNO Command (slot ID)</b>
Repeat Search	RepeatSearch (20150)
Double Underline	UnderlineDouble (20405)
Superscript	SuperScript (20411)
Subscript	SubScript (20412)

**Calc**

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<b>Command</b>	<b>UNO Command (slot ID)</b>
Repeat Search	RepeatSearch (26612)
Align Left	AlignLeft (26371)
Align Right	AlignRight (26372)
Align Centered	AlignHorizontalCenter (26373)
Align Justified	AlignBlock (26374)
Selection List	DataSelect (26610)

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**Draw/Impress**

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**Key Board Shortcuts**

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**Legend**

- For the following table
  - the Control modifier is always used and therefore never mentioned, e.g. "B" means Control-B;
  - a lower case 's' indicates the Shift modifier, e.g. "sF" means Control-Shift-F.
  - a lower case 'a' indicates the Alt modifier, e.g. "saC" means Control-Alt-Shift-C
- Changes against OOo 1.1 are marked **green**.
- Changes against previous version of spec are marked **yellow**.
- Same shortcuts as English version are **light gray**.

	<b>Command</b>	<b>en</b>	<b>de</b>	<b>es</b>	<b>fr</b>	<b>it</b>	<b>Modules</b>
165	New	N	N	U	N	N	global
	Open	O	O	A	O	O	global
	Save	S	S	G	S	S	global
170	Select All	A	A	E	A	A	Writer, Math
	Find & Replace	F	F	B	F	F	global
	Repeat Search	sF	G	sF	sF	sF	Writer, Calc
175	Bold	B	SF	N	G	B	Writer, Calc, Impress, Draw
	Italic	I	SK	K	I	I	Writer, Calc, Impress, Draw
	Underline	U	SU	S	U	U	Writer, Calc, Impress, Draw
	Double Underline	D	D	D	D	D	Writer
	Superscript	sP	H	sP	sP	sP	Writer, Calc, Impress, Draw
	Subscript	sB	T	sB	sB	sB	Writer, Calc, Impress, Draw
	Align Left	L	L	L	L	L	Writer, Calc, Impress, Draw
	Align Right	R	R	R	R	R	Writer, Calc, Impress, Draw
	Align Centered	E	E	T	E	E	Writer, Calc, Impress, Draw
	Align Justified	J	B	J	J	J	Writer, Calc, Impress, Draw
180	Selection List	D	D	D	D	D	Calc
	Combine	sK	SC	sK	sK	sK	Impress, Draw
	Split	saK	saC	saK	saK	saK	Impress, Draw

English shortcuts are not changed at all.

185 The Italian version uses the same shortcuts as the English version. (Monica Badia, 17-Jan-2005)

## 6.5 Migration

<Any migration issues have to be stated here. For example how can users migrate from one version of a database to another?>

## 7 Future Tasks

190 n/a

## 8 Notes

**FL-1 i39031** On some Linux systems the shortcuts Ctrl-Shift-A to F are reserved.

**TBE-1 (Thomas Benisch): There are some conflicts with the proposed shortcuts.**

	command	short cut	language	modules	command used	resolution/MMP
195	Italic	sK	de	sdraw simpress	Combine	use sC for Combine instead
200	LeftPara	sI	es	swriter	SelectTextMode	for the rest:

			sglobal		
		sweb			we will use L,R,E,J as in the English version
205	sG	fr	sdraw	FormatGroup	
			simpress		
	RightPara	sD	es, fr	swriter	ParaRightToLeft
				sglobal	
210			sweb		
	JustifyPara	sJ	es, fr	swriter	FullScreen
				sglobal	
			sweb		
			scalc		

## 215 AVV-1 (Aridane Vilardaga Viera)

Hi Mathias,

Please find below the changes I would implement:

Necessary:

220	Italics:	Ctrl+"K"	(No: Ctrl-I)	MMP: ok
	Repeat search:	F3	(No: Ctrl-shift-F)	MMP: maybe OfficeLater
	Find:	Ctrl+"B"	(No: Ctrl+F)	MMP: ok, but then Bold/Negrita becomes Ctrl-G

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Not that used and therefore, not necessary to change:

225	Subscript:	Ctrl+"-"	(no: Ctrl-Shift-B)
	Superscript:	Ctrl+"+"	(no: Ctrl-shift-P)

Align right: Ctrl+"D" (Ctrl+D)  
 Align left: Ctrl+"Q" (no: Ctrl+I)

Kind regards,  
 Aridane

## 9 References

Shortcuts in OOo 1.1 <http://specs.openoffice.org/g11n/menus/ShortcutsOOo1.sxc>

Command tables for OpenOffice.org 1.1 beta  
[http://framework.openoffice.org/files/documents/25/1042/commands\\_11beta.html](http://framework.openoffice.org/files/documents/25/1042/commands_11beta.html)